



**BILBOROUGH**  
SIXTH FORM COLLEGE

# Faith & Mindfulness Room Policy

Update: July 2025

Reviewed: 2 years

Lead Responsible: ☐ Michelle Harvey/Helen Ginns-Farrow



## **Use of the Faith & Mindfulness Room**

**The Faith & Mindfulness Room is available for students of all faiths and none as a place for prayer and quiet reflection.** The room should be a safe space for all users. This means that everyone has a responsibility to treat others with respect and to help maintain an environment that is welcoming to people of all faiths, belief systems, and to those for whom religion or belief does not play a significant role in their lives. It is therefore of the utmost importance that all users of the Faith & Mindfulness Room behave reasonably and considerately towards others who use the room.

The Faith & Mindfulness Room may be used for quiet contemplation, designated prayer, reflection and meditation. Unless group prayer is taking place, individuals using the room must keep noise to a level that does not disturb others.

The Faith & Mindfulness Room is kept locked, but the key can be obtained from reception. In signing out the key users are agreeing to the terms and conditions listed below. The last person to sign out the key is responsible for the use of the room until the key is returned. It is therefore advisable to return the key immediately after use and NOT pass it on to other users.

- a) The Faith & Mindfulness Room is available to all during college opening hours
- b) No group has any exclusive rights to the room
- c) The Room is not bookable (apart from use for Friday prayers)
- d) The Room may only be used by staff, students and official visitors to the college
- e) Anything which is used (eg. prayer mats, scarves etc) in the Room must be stored away or removed before the user leaves
- f) Nothing may be removed from the Room without prior permission of either Helen Ginns-Farrow (Welfare Officer), Monique Norcliffe (Student Support Manager), Michelle Harvey (Assistant Principal).
- g) There will be no burning of incense or candles and no eating, drinking or smoking within the Room.
- h) Shoes must be taken off in the Room in respect of other users.
- i) Notices, posters, leaflets etc for forthcoming events must not be left in the room. There is a noticeboard opposite on which appropriate literature can be displayed.
- j) External speakers can only be invited into the Faith & Mindfulness Room if the external speaker policy has been followed through and authorisation has been granted by the Assistant Principal.

## **General**

The Faith & Mindfulness Room should be respected for the purpose that is intended and is not to be used as an additional social facility. If there is misuse of the Faith & Mindfulness Room, then the individuals concerned will be barred from using the facilities and may be subject to the College's disciplinary procedures.