

Lockdown Drill Feedback

A) Five most common issues:

1. **Audibility Problems:** Many participants reported that the alarm and Tannoy announcements were too quiet or did not hear it at all.
2. **Visibility and Security Concerns:** Several staff members highlighted the lack of blackout covers or blinds on doors and windows
3. **Incorrect Announcements:** End of lockdown drill announced first - issue was noted by multiple individuals.
4. **Physical Limitations:** In refectory and some classrooms - lack of secure hiding spots or locked doors.
5. **Accessibility issues:** Lack of accessible ramps for wheelchair users during the drill. This issue highlights the need for reasonable adjustments to make the building more accessible for learners with physical disabilities. Some participants faced difficulties due to physical limitations. For example, one participant mentioned having a back problem that prevented them from getting under tables, suggesting the need for an alternative safe area in the classroom.
6. **Behavioural Observations:** Some students were talking consistently despite being asked to be quiet. There were also reports of students quickly moving to designated areas, but some staff offices did not have blinds up, and lights were left on. Teachers locked doors but sat at their desk, students were found wandering the corridors or not hiding properly.

B) Positive feedback included

- Biology study area demonstrated good practice - responded quickly and moved into the lab. They sat silently on the floor at the back of the class and did well.
- Students did what they were supposed to do and took the drill seriously.
- Students quickly moved to designated areas during the drill.
- Corridors were clear in under 3 minutes.

C) Suggestions for improvement

1. **Fix Announcement Issues:** Ensure that the announcements are clear and correctly timed. This includes avoiding confusion by not announcing the end of the drill before the start.
2. **Provide Clear Instructions:** Participants requested clear instructions on what to do in different locations, such as if they are not in a classroom during the drill.
3. **Improve Blackout Covers:** Consider more permanent solutions like roller blinds attached to doors.
4. **Designate Safe Areas:** Establish designated safe areas for people in locations like the refectory, where there are no locked doors or secure hiding spots.

5. **Increase Speaker Coverage:** Install more speakers across the college to improve the audibility of the Tannoy announcements.
6. **Engage Students and Staff:** Find ways to get students and staff on board with the drill procedures, ensuring they take it seriously and follow instructions. Make it more realistic with actors.
7. **Alternative Safe Areas:** Establish alternative safe areas in classrooms for students who cannot get under tables due to physical limitations.
8. **Consider Unannounced Drills:** Conduct unannounced drills to provide a more realistic preparation experience, although this may cause some concern.

D) Maintenance request/requirement

Audibility Problems:

- Classrooms, corridors, and toilets were commonly reported as areas where the alarm and Tannoy announcements were too quiet
- Specific rooms mentioned include C.0.15, B.1.9, C107, and the refectory
- Make the alarm louder/install more speakers?

Missing Blackout Covers or Blinds on Doors and Windows:

- Several classrooms were reported to have missing blackout covers or blinds, including C.0.15, B3.07, and C004
- The refectory was also mentioned as lacking secure hiding spots and blackout covers

Doors That Could Not Be Locked:

- The door to the Drama balconies and tech box corridor was reported to have a lock that could not be locked from the inside.
- B2.14 was mentioned as having a door that could not be locked

Velcro Not Sticky:

- The sticky velcro circles used for blackout covers were reported to be losing their stickiness – need replacing.

Accessible areas in classrooms:

- Re part A, point 5 - get feedback from Allie W re spaces and ramps - how have the priority area posters worked for her? If they have been successful include the priority area posters in all classrooms.