

Bilborough College Careers Plan 2023-24

Available to both year groups throughout the year:

- Bookable 1:1 careers guidance interviews with a qualified Careers Advisor
- Participation in 6Extra short courses and workshops
- A range of speakers and visits across the subject curriculum
- Lunchtime employer and HE talks and workshops
- Work experience – students can arrange an appointment with our Work Experience Coordinator (see our Work Experience Policy, available on the college careers website)
- Range of opportunities advertised through the weekly Careers Bulletin (emailed to both students and parents)

Term	Year 12	Year 13
Autumn 1	<p>Delivered through Skills & Progression Lessons:</p> <ul style="list-style-type: none"> ➤ Introduction to the careers team ➤ Introduction and login to Unifrog ➤ Introduction to Widening Participation programmes <p>Careers Team:</p> <ul style="list-style-type: none"> ➤ Promotion of Widening Participation programmes, including: <ul style="list-style-type: none"> ○ Sutton Trust Pathways ○ Realising Opportunities ○ Access Sheffield ○ University of Nottingham Ambition <p>College:</p> <ul style="list-style-type: none"> ➤ Sign-ups for Oxbridge programme (Emma Walkers) and Medicine/Dentistry/Veterinary science groups (James Brackett) 	<p>Delivered through Skills & Progression Lessons:</p> <ul style="list-style-type: none"> ➤ Revisiting progression pathways and post-18 options – exploring alternatives if not applying to higher education ➤ UCAS application support ➤ Personal Statement development (1st draught due by half-term) <p>College:</p> <ul style="list-style-type: none"> ➤ Internal deadline for early applicants Monday 25th September ➤ External deadline for early applicants 16th October
Autumn 2	Delivered through Skills & Progression Lessons:	Delivered through Skills & Progression Lessons:

	<ul style="list-style-type: none"> ➤ Post-18 choices ➤ Work experience, voluntary work, part-time work ➤ Introduction to Higher Education ➤ Introduction to Apprenticeships (delivered by Ask Apprenticeships) <p>Careers Team:</p> <ul style="list-style-type: none"> ➤ Reminders and updates on Widening Participation programmes ➤ Promotion of Discover! Creative Careers Week (13th-17th Nov) 	<ul style="list-style-type: none"> ➤ Focus on transferable and employability skills ➤ Interview skills for employment, apprenticeships and HE ➤ Student Finance <p>Careers Team:</p> <ul style="list-style-type: none"> ➤ Personal statement drop-in sessions ➤ Promotion of Discover! Creative Careers Week (13th-17th Nov) <p>College:</p> <ul style="list-style-type: none"> ➤ Oxbridge and medicine/veterinary science/dentistry practice interviews ➤ Internal deadline for UCAS applications 1st December
<p>Spring 1</p>	<p>Careers Team:</p> <ul style="list-style-type: none"> ➤ Apprenticeship Evening (online, for parents and students) ➤ Promotion of National Apprenticeship Week (5th-11th Feb) 	<p>Delivered through Skills & Progression Lessons:</p> <ul style="list-style-type: none"> ➤ Replying to HE offers ➤ Student Finance recap ➤ Applying for apprenticeships and jobs <p>Careers Team:</p> <ul style="list-style-type: none"> ➤ Apprenticeship Evening (online, for parents and students) ➤ Promotion of National Apprenticeship Week (5th-11th Feb) <p>College:</p> <ul style="list-style-type: none"> ➤ External deadline for UCAS applications 31st January
<p>Spring 2</p>	<p>Delivered through Skills & Progression Lessons:</p> <ul style="list-style-type: none"> ➤ Post-18 choices review ➤ Introduction to supra-curricular activities ➤ Create a CV and covering letter ➤ Focus on employability skills ➤ Preparation for FE & HE Fair and Employers Careers Fair ➤ Feedback on the above events <p>Careers Team:</p> <ul style="list-style-type: none"> ➤ Further & Higher Education Fair ➤ Employers Careers Fair 	<p>Careers Team:</p> <ul style="list-style-type: none"> ➤ Further & Higher Education Fair ➤ Employers Careers Fair ➤ Promotion of National Careers Week (4th – 9th March) ➤ Promotion of British Science and Week (8th-17th March) ➤ Support for students with no HE offers, and those applying after the deadline (UCAS Extra opens 28th Feb) ➤ Support for students applying for alternate pathways <p>College:</p> <ul style="list-style-type: none"> ➤ Student finance applications open

	<ul style="list-style-type: none"> ➤ Promotion of National Careers Week (4th – 9th March) ➤ Promotion of British Science and Week (8th-17th March) 	
Summer 1	<p>Delivered through Skills & Progression Lessons:</p> <ul style="list-style-type: none"> ➤ Alternative post-18 pathways, including gap years and work ➤ Choosing a course and university ➤ Introduction to WREP Week (work-related experience and progression) <p>College:</p> <ul style="list-style-type: none"> ➤ Early applicants (Oxbridge and MDV) - 1st draught of personal statement by half-term 	<p>Careers Team:</p> <ul style="list-style-type: none"> ➤ Support for students with no HE offers, and those applying after the deadline ➤ Support for students applying for alternate pathways
Summer 2	<p>Delivered through Skills & Progression Lessons:</p> <ul style="list-style-type: none"> ➤ UCAS account creation ➤ Preparing for WREP Week: <ul style="list-style-type: none"> ○ Student agreement ○ Introducing our guests and sessions ○ Booking sessions <p>Careers Team:</p> <ul style="list-style-type: none"> ➤ WREP Week (24th-28th June) - a week of externally-supported activities including: <ul style="list-style-type: none"> ○ Employer careers insight talks and workshops ○ Employability skills workshops ○ Degree talks and taster sessions ○ University talks and support ○ Subject focused talks and activities ○ Support for decision making around next steps ➤ Higher Education Evening for parents (delivered with University of Nottingham and Nottingham Trent University) 	Y13 on Exam Leave