

Dear student,

As you are aware we are running a 7-day window of exam-hall assessments for Y13 students (and some Year 12s). This email is to remind you of the start and end of that exam window

**Start** Monday 16<sup>th</sup> Jan at 8:50am

**Finish** Monday 23<sup>rd</sup> Jan 4:10pm

Tuesday 24<sup>th</sup> Jan **Online Tutorial Day for years 12 and 13, with registered attendance.** *There is an expectation that all students attend two online learning sessions. You will be sent joining links nearer the time.*

Lessons for Y13 students will be cancelled in this window to allow the assessments to take place. The only exception will be the Y13 BTEC Extended Diploma (Triple) where lessons will continue. Normal lessons will resume on Wednesday 25<sup>th</sup> at 8:50 AM.

Exam Timetables can be accessed through an email sent to your college account in December. Please check closely as you may have a clash and need to sit your exam at a different time to your classmates.

If you must miss the exams for extenuating circumstances, please inform the college immediately. You should not attend mock exams for example if you are isolating for COVID.

If you return to college after an absence during the exam series (you return to college during Monday 16<sup>th</sup> to Monday 23<sup>rd</sup> January) please let us know and we will try to arrange for you to sit the exam in a spare sports hall/room space however we will manage these requests on a student-by-student basis.

Along with mock exams we also have BTEC Year 13 exams running so please make sure you check your own timetable via emails or check with your teachers

You are allowed on site to study and revise between your exams however be aware many of your teachers will be invigilating, Year 12 still have lessons, and some classrooms will be used for exams so study space may be limited

Please bring the appropriate stationery for your specific exams and we will follow typical exam protocols to give you the real experience.

Please be at your room (sports hall or designated room) for approx. **8:50** for AM exams and **12:50** for PM exams so you are not late for the start. Different subjects will have different finish timings so please be aware that some sessions might be shorter than others. All access arrangements are planned for, and we will make sure the experience is as real as possible.

It is expected that all exams will go ahead in the summer of 2023. In the very unlikely event that they do not, then your mock assessments and other assessment may be used to determine your grade.

We hope this is a useful experience for you and good luck with your mock exams