**Post Results Services Information 2022**

For a full explanation of the post results services please refer to the JCQ Post Results Services Booklet – available on the Student Portal or on WisePay or visit <https://www.jcq.org.uk/exams-office/post-results-services>

**Key dates and deadlines (internal)**

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| --- | --- | --- | --- |
| **Request** | **Deadline** | **Cost** | **Received by** |
| Priority Review of Results  e.g. university place pending (AS and A-level) | 22nd August 2022 | £60.00 | 15 calendar days |
| Priority Photocopy of Script   to decide next steps (AS and A-level) | 22nd August 2022 | £20.00 | 5th September |
| Standard Review of Results (service 2) | 16th September 2022 | £55.00 | 20 calendar days |
| Non-Priority Script  to support teaching and learning | 16th September 2022 | £13.00 | 31st October |

**How to apply for a service**

Students should pay for all Post Results Services online using **WisePay**. Post Results Services can be found under the College Shop tab on WisePay. Payment confirmation must be accompanied by the appropriate signed request form in order for the application to be processed. Forms can be downloaded from WisePay – or collected from the exams office window. The confirmation of payment email and the consent form should then be securely attached and handed in to the exams department.

**Review of Marking – Priority and Standard**

**Priority Review**

The service is available for externally assessed components of both unitised and linear GCE specifications. It is only available if a GCE A-level candidate’s place in higher education is dependent on the outcome. Universities and colleges will endeavour to be flexible in keeping places open. However, they can only do so if they are informed of priority reviews of marking that may affect an offer. It is therefore vitally important that candidates inform the relevant universities and colleges as soon as a priority review of marking has been requested.

This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. It is not a re-marking of the candidate’s script. The awarding body will have trained its reviewers to conduct reviews of marking accurately and consistently. Reviewers will not re-mark the script.

This service will include:

• the clerical re-checks detailed in Service 1;

• a review of marking as described above.

For students who have a **University place** that is dependent on the outcome a **Priority Review of Marking** must be requested. The outcome should be received within 15 calendar days of the exam board receiving the request.

For all other students a **standard review** can be requested. The outcome should be received within 20 calendar days of the exam board receiving the request.

**Access to scripts – Priority and Non-Priority**

After the release of results, students may ask for the return of exam papers. A photocopy or the original exam

script can be requested. Students should pay for the script online and sign a consent form available to download on

WisePay. The confirmation of payment email and the consent form should then be securely attached and handed in to the exams department.

**IMPORTANT: We will be unable to process your request until we receive the relevant permission form and confirmation of payment. Please ensure both parts are secured together and returned to the exams office.**

If students have any queries relating to this information, then please contact the Exams Office on 0115 851 5000

extension 2036 or email: exams@bilborough.ac.uk