



## **Careers and Progression Programme**

### **Current Practice**

Current CEIAG practice at Bilborough takes into consideration guidance on best practice from policies such as the Gatsby principles (2018), the Career Development Institute's framework for careers, employability and enterprise education (2018) and the D2N2 employability framework (2016). Bilborough offers students a range of support and opportunities regarding careers and progression.

### **Our Team**

All members of staff are participants in supporting our students to make informed decisions regarding their careers and employability. However, we do have a dedicated team who work closely with wider staff, particularly the personal tutors of students. The careers team consists of:

Alison Lardi: Careers and Progression Manager  
Beth O'loughlin: Careers Officer  
Joanna Zielinska: Work Experience Co-ordinator

### **Support and Opportunities**

Bilborough aims to develop students' readiness for the future with a wide range of support and opportunities. This includes, but is not limited to, the support outlined below:

- **Tutorial scheme of work:** students in both year 12 and 13 have dedicated tutorial sessions covering CEIAG. This includes exploring options post-18, UCAS and personal statement preparation and support, talks from local universities and 1-1 tutorial sessions for every student
- **Work experience:** we strongly recommend that all students engage in work experience and we have a dedicated Work Experience Co-ordinator to support them with this
- **Careers appointments:** students can refer themselves or be referred by staff for a 1-1 guidance appointment to help them make informed decisions about their career interests
- **Annual events:** Careers Fair, Apprenticeship Evening and a Higher Education Evening held in partnership with Nottingham Trent University and the University of Nottingham.
- **Lunchtime external speakers:** a consistent variety of external speakers including apprenticeship providers, universities and local employers.
- **External visits and trips:** we run a range of trips to raise aspirations and motivation. Examples of recent trips include: Law Challenge Day at the University of Derby, the Young Professional's Industry and Apprenticeship Conference, DeMontfort University Taster Day, UCAS Fair
- A dedicated **Medicine, Dentistry and Veterinary Science Co-ordinator** who runs the MDV society, and a dedicated **Oxbridge Co-ordinator**. Students are supported from the start of year 12, and both co-ordinators provide ongoing support and advice, run workshops and co-ordinate visits

from external speakers. They also promote external programmes such as HE+ and SOAMS and support students applying for these. In year 13 they will help with personal statements, practice interviews and ongoing advice. MDV students are also supported in their search for work experience.

- All students are registered to use **Unifrog**, an online platform where they explore their interests, then find their best next step after college
- We support students from more disadvantaged backgrounds by promoting a variety of **widening participation programmes** to raise aspirations.